



Gracedale

Nursing Home

<https://gracedale.org/job/housekeeper-part-time-every-weekend-or-every-other-weekend/>

Housekeeper (Part-Time) Every Weekend or Every Other Weekend

Description

GENERAL PURPOSE

The Housekeeper is responsible for cleaning and servicing Gracedale building areas, performing a variety of routine housekeeping duties. Specifically, this position is responsible for heavy cleaning duties, and lifting heavy objects.

SUPERVISION RECEIVED

This position reports directly to the Housekeeping Manager.

SUPERVISION EXERCISED

This position is not responsible for the supervision of other employees.

Responsibilities

ESSENTIAL DUTIES OF THE POSITION

Receives instructions as to designated area and specific work assignments. Assembles necessary cleaning supplies and equipment for transporting to the designated area.

Sweeps, mops, and wet washes floors.

Washes walls and trims, ceilings, and inside windows using water, cleaning solutions, sponges, and cloths.

Gathers and disposes of trash. Washes wastebaskets and large refuse containers.

Cleans and changes mattresses, and makes beds.

Puts away resident clothing after laundering.

Washes doors and doorframes.

Washes elevator doors, walls, and trim.

Cleans air outlets and return grilles.

Vacuums rugs, and spot cleans when/where necessary.

Dusts desks, tables, chairs, shelves, cabinets, sills, ledges, etc.

Cleans toilets, urinals, and mirrors. Washes sinks and other plumbing fixtures.

Dusts and waxes handrails, and other woodwork.

Cleans and disinfects beds, wheelchairs, commodes, etc.

Cleans louver drapes.

Hiring organization

Gracedale Nursing Home

Employment Type

Part-time

Job Location

2 Gracedale Avenue, 18064-9213, Nazareth, PA

Base Salary

\$ 14.75 - \$ 17.52

Date posted

January 2, 2023

Apply

APPLY

Sweeps, mops, and waxes floors as necessary. Polishes floors using buffer machine.

Moves furniture, as needed, to clean rooms and areas.

Cleans lighting fixtures, tops of windows, doorframes, and other high places using a ladder, when necessary.

In case of inclement weather, the housekeeper is responsible for the shoveling of snow, clearing sidewalks to make entering the building more accessible for the next shift.

Replenish supplies as needed.

**An employee assigned to this title shall perform a majority, but may not perform all, of the duties listed in this job description. Conversely, minor level duties performed on the job may not be listed. The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.*

Qualifications

EDUCATION & EXPERIENCE – Completion of a high school, or general equivalency diploma; **AND**

Any training or experience which has provided the knowledge, skills, and abilities cited below; **AND**

Must complete Feeding Program training.

OTHER REQUIREMENTS – Applicants must be fully vaccinated against COVID-19, and present valid proof of vaccinated status, in order to be eligible for hire at Gracedale Nursing Home. According to the Centers for Disease Control (CDC), people are considered fully vaccinated two (2) weeks after their second dose in a 2-dose series (such as Pfizer or Moderna vaccines), or two (2) weeks after a single-dose vaccine (such as Johnson & Johnson's Janssen vaccine).

Upon hire employee must have a drug screening and COVID-19 testing. Employees may also be periodically tested for COVID-19 as required or recommended. In addition, Gracedale Nursing Home will follow The Centers for Medicare & Medicaid Services (CMS) requirements with regard to booster(s) needed for workers in health care settings.

KNOWLEDGE, SKILLS, AND ABILITIES

Ability to perform the above duties.

Physically capable of lifting and carrying heavy objects.

Ability to learn assigned tasks.

Ability to read, write, speak, understand and communicate in English to perform the duties of this position.

TOOLS AND EQUIPMENT

Housekeeping equipment and supplies that are required to perform daily work

assignments.

PHYSICAL DEMANDS

While performing the duties of this job, the employee is frequently required to walk, sit, talk or hear. The employee is occasionally required to use hands to finger, handle or feel objects, tools or controls; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; and taste or smell.

The employee must occasionally lift and/or move up to one hundred (100) pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job

The noise level in the work environment is usually quiet to moderately noisy.

SELECTION GUIDELINES

Formal application, rating of education and experience, oral interview and reference check as well as job related tests may be required.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

FLSA STATUS: FLSA NON-EXEMPT (ELIGIBLE FOR OVERTIME)

DESIGNATION: CAREER SERVICE

PAY GRADE: GU-02B

UNION STATUS: ASCME GRACEDALE 1435