



<https://gracedale.org/job/maintenance-mechanic-gracedale-nursing-home/>

Maintenance Mechanic – Gracedale Nursing Home

Description

Under supervision, the Maintenance Mechanic performs maintenance and repair work to machinery, equipment, and related facilities. A position in this class works in electrical, plumbing, mechanical equipment and other areas. Work includes the operation of motor vehicles and power equipment, and may include work at higher or lower level on an incidental basis. This position requires on-call duty on a rotating weekly basis, twenty-four hours per day.

SUPERVISION RECEIVED

This position reports directly to the Operations & Maintenance Supervisor, and/or Operations & Maintenance Associate Supervisor.

SUPERVISION EXERCISED

This position is not responsible for the supervision of other employees.

Responsibilities

Receives and completes work order assignments for preventative maintenance and repairs related to mechanical equipment, vehicles, diesel generators, electrical fixtures, drains, and other facility components.

Inspects and tests faulty items, mechanisms or structural components; identifies source of problem or other repair needed; determines materials needed for jobs, checking against supplies; secures materials and equipment for each job; coordinates schedule for job performance, including the shutoff of power, with other building personnel and those in affected area.

Follows standard safety practices, including safeguarding building users, visitors or residents; finishes job to insure proper operation of item and conformance to accepted standards, or refers to higher level personnel.

May keep records of jobs performed, materials used and related information; may instruct and oversee the work of other personnel providing assistance with jobs, as directed by supervisor.

Services, removes, repairs, replaces, tests and operates specialized equipment such as generators, industrial laundry and kitchen equipment, chair lifts, and heating system parts, and general equipment such as door closers, locks, lights, blowers, and mechanical tools.

May make repairs to structural components of various facilities; services, removes, repairs and replaces doors, windows, walls and partitions, and related elements; may tour assigned area to identify needed repairs, read gauges and/or check general status of facilities.

Drives trucks of various sizes to haul equipment or materials; operates drill presses, lathes, air compressors and jack hammers, and similar maintenance or construction equipment, including cutting and welding equipment; provides preventive maintenance for and repairs of such equipment and vehicles.

Hiring organization

Gracedale Nursing Home

Employment Type

Full-time

Job Location

2 Gracedale Avenue, 18064-9213, Nazareth, PA

Base Salary

\$ 38,580.00

Date posted

November 2, 2022

Apply

APPLY

Assists other trades personnel and performs such work on an as needed basis.

**An employee assigned to this title shall perform a majority, but may not perform all, of the duties listed in this job description. Conversely, minor level duties performed on the job may not be listed. The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.*

Qualifications

EDUCATION & EXPERIENCE – Completion of a high school, or general equivalency, diploma; **AND**

At least four (4) years of full-time experience in equipment and facility maintenance or repair work which has included involvement in troubleshooting jobs and/or overseeing other workers. Post high school training program or apprenticeship in one of the affected trades may be substituted on a year for year basis for up to two (2) years of the experience requirement.

DRIVER'S LICENSE – Employees assigned to this title will be required to possess and maintain a valid and current motor vehicle driver's license with an acceptable driving record.

BACKGROUND INVESTIGATION – As a post-offer, prerequisite for appointment, appointees must pass a motor vehicle driving record check.

DRUG SCREEN – As a post-offer, prerequisite for appointment, appointees must pass a drug screen.

OTHER REQUIREMENTS – Applicants must be fully vaccinated against COVID-19, and present valid proof of vaccinated status, in order to be eligible for hire with the County of Northampton. According to the Center for Disease Control (CDC), people are considered fully vaccinated two (2) weeks after their second dose in a 2-dose series (such as Pfizer or Moderna vaccines) or two (2) weeks after a single-dose vaccine (such as Johnson & Johnson's Janssen vaccine).

The County of Northampton will follow the Center for Disease Control (CDC) guidelines with regard to booster(s) and when individuals are considered fully vaccinated.

KNOWLEDGE, SKILLS, AND ABILITIES

Ability to establish and maintain effective working relationships with employees and contracted service personnel.

Ability to work in close proximity to nursing facility patients, families and visitors, if required by work assignment.

Knowledge of principles, practices, methods, and techniques commonly employed in mechanical, electrical, plumbing, and facility maintenance and repair work. Must be proficient in reading electrical drawings, including wiring, schematic, panel schedules, and line diagrams, as well as proficiency in electrical motor controls and troubleshooting motor problems using electrical drawings.

Must be proficient in reading plumbing pipe drawings, have knowledge of drain opening, cutting and threading pipe, soldering, and faucet repairs.

Ability to perform or assist with building renovation projects including the installation

or repair of framing, drywall, tiling, carpeting, doors, and windows.

Ability to operate a personal computer to enter information into and secure information from established programs.

Ability to read, write, speak, understand, or communicate in English sufficiently to perform the duties of this position.

General Info

TOOLS AND EQUIPMENT

Motorized vehicles, power and hand tools and equipment for vehicle and mechanical system work, personal computer, calculator, phone, mobile or portable radio.

PHYSICAL DEMANDS

While performing the duties of this job, the employee is frequently required to use hands to finger, handle, feel or operate objects, tools or controls; and reach with hands and arms. The employee is occasionally required to climb or balance; stoop, kneel, crouch, or crawl, walk sit and talk or hear.

The employee must occasionally lift and/or move up to one hundred (100) pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

While performing the duties of this job, the employee frequently works near moving mechanical parts or in outside weather conditions. The employee is occasionally exposed to wet and/or humid conditions, fumes, toxic or caustic chemicals.

The noise level in the work environment is usually moderately noisy.

SELECTION GUIDELINES

Formal application, rating of education and experience, oral interview and reference check as well as job related tests may be required.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

FLSA STATUS: FLSA NON-EXEMPT (ELIGIBLE FOR OVERTIME)

DESIGNATION: CAREER SERVICE

PAY GRADE: RU-20

UNION STATUS: AFSCME RESIDUAL UNIT

Job Benefits

Full-time employees of the County of Northampton are afforded a package of benefits which includes the following:

Medical Insurance
Vision and Prescription
Dental
Life Insurance
Retirement

I. Medical Insurance

Coverage begins for the employee the first of the month following full-time employment for employees and their eligible dependents. Cost to the employee to participate in the plans varies by the coverage selection and number of dependents; and may be subject to collective bargaining, if a union member. The employee may also elect to opt out of the County's medical insurance if proof of coverage through the spouse's employer is provided. Under this arrangement, the employee is provided with an annual \$1,500.00 opt out payment.

II. Vision and Prescription

Coverage begins for the employee the first of the month following full-time employment for employees and their eligible dependents. Copayments may vary, subject to collective bargaining, if a union member. Coverage under the vision plan varies and depends upon the employee's choice of doctor and frame selection.

III. Dental Coverage

Coverage begins for the employee the first of the month following full-time employment for employees and their eligible dependents. Copayments may vary, subject to collective bargaining, if a union member.

IV. Life Insurance

A life insurance policy is afforded to full-time employees beginning on the first day of employment, unless specified differently in a collective bargaining agreement. It remains in effect as long as the employee is actively employed and terminates upon resignation or retirement. \$20,000 is afforded to all eligible employees.

V. Retirement

All full-time employees and part-time employees working more than 1000 hours per year qualify for County of Northampton retirement benefits, in which employees must contribute 5% of their earnings, and employees may choose to add additional voluntary contributions, not to exceed an additional 10%. Additionally, employees may participate in an optional deferred compensation plan [457(b)] which may provide present tax advantages and future retirement savings. Such arrangements are made directly with the providers and the County will administer payroll deductions only.